



# **McMinnville Youth Soccer Association**

**2009 Annual Club Report  
& Review**

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**President****Jodie DeMoe****RESPONSIBILITIES**

- Serve as a voting member at all board meetings.
- Oversee all activities of MYSA and the Board of Directors.
- Serve as chairperson of the Annual General Meeting, all Board of Directors Meetings and any special meetings of the board or the members.
- Be the general representative for MYSA in all matters, particularly in regard to public relations with the local community.
- Appoint special committees, chairpersons or director positions, subject to the approval of the Board.
- Appoint persons to fill any vacancies in the MYSA Board, subject to approval of the Board of Directors
- Be the primary representative to Western District or Oregon Youth Soccer Association (“OYSA”) Meetings
- Ensure that all policies, rules of competition and guidelines of MYSA are executed at all times.
- Establish committees and appoint chair persons as required.
- Elected yearly during the AGM, with no limits on the number of terms they can serve.

**REPORT**

The club had a mixed year. We had more funds this year than previous years while also hosting a referee course and paying for the USSF licenses for several of the participants. We also received small kickbacks from both NW Photography as well as MHS for their soccer clinic. We had great success with the formation of our PDL League. Unfortunately, we did not have the numbers in kids as we were hoping for. In addition, we also lost one entire team to Woodburn. We also made great strides in our relationship with Parks and Rec., and as a result our primary field was made safer for play with the help of volunteers from our teams. We also provided the opportunity for teams to have pictures, and also went with a new vendor for uniforms at a significantly reduced rate from what we previously had been paying. With significant effort on John McCafferty’s part, we also have made great strides in the beginning leg work of a “Western District League” for more competitive leagues as an alternative to playing competitive through OYSA. Going forward, we still have more challenges and goals, including annual audits and monetary goals for our club. We also will be soliciting board members who will continue to support the goals of the club without consideration to personal agendas. I would like to see a greater skill level of coaching in addition to more coaches in general. I believe more involvement is needed from teams and board members in the future and we need to make a commitment to approving those people whose goals are also to see the club grow and succeed as a whole.

**Vice President**

Matt Munger

**RESPONSIBILITIES**

- Serve as a voting member at all board meeting.
- Preside over MYSA business in the absence of the President.
- Be a representative to Western District or OYSA Meetings
- Be one of the authorized signatories for drafts on the Club's treasury
- Supervise the activities of the committees listed and give the committee reports at the meetings
- Oversee nominating committee to solicit volunteers for open board positions.
- Be the Club's Parliamentarian.
- Elected yearly during the AGM, with no limits on the number of terms they can serve.

**REPORT**

This year started with some changes that began last year and continued into this year. We also had some difficult decisions which were made in regards to team formation and coaching selection. These decisions led to some interesting outcomes that hopefully have been resolved with the new P&P for coaching selection and team formation.

I believe the tryout process went better this year than years past, but still has a ways to go in terms of seeing the kids in more game situations vs. drills. We added a high school coach to the mix of board members hoping for more recruitment of girls. The boy's high school coach was active in providing coaching clinics as well as players clinics. From the response most everyone gained something from each.

The development of the PDL was a great success, we had a good number of teams, and I think many more to come.

**Challenges and Recommendations:**

Challenges are;

- To continue increasing the recruitment of boys and girls starting young.
- Providing incoming coaches with the tools to succeed in the form of licenses, clinics.
- Have better attendance from board members.
- Work on the online survey of coaches so that they can see what they did right/wrong. (Everyone can learn something.)
- Evolve the tryout process to include more game situations along with drills.
- Make sure all teams are aware of meetings/website (hand out at to coach at team selection)

**Registrar**

John McCafferty

**RESPONSIBILITIES**

- Serve as a voting member at all meeting
- Be responsible for registering all accepted applicants within the Club, and registering those individuals with Oregon Youth Soccer.
- Accept required forms and fees from Club participants.
- Represent the Club to the OYSA Registrar or any other soccer organization;
- Organize and conduct registration for all players in accordance with OYSA;
- Maintain all Club registration records. Maintain current and past records on affiliated team applications, rosters, and birth verification information;
- Coordinate all MYSA insurance matters with OYSA.
- Supply registration forms to potential players and their parent(s)/legal guardian(s);
- Coordinate and manage the Club's risk management program.
- Elected during the AGM to a two-year term, with no limits on the number of terms they can serve.

**REPORT**

This year marked the first year MYSA formally provided additional playing opportunities in what has been identified as the Player Development League (PDL). The concept was very well received and actually attracted more players than our competitive league program. The cost was \$75.00 per player for our PDL program which was appealing to many of the parents, yet enabled the program to be fiscally solvent.

MYSA registered a total 154 players for the Fall 2009 season representing 11 teams (5 competitive & 6 PDL). 71 of these players were on competitive league teams and 83 players were on PDL teams. Pricing certainly made the PDL program more financially manageable for parents during difficult financial times while also providing suitable playing opportunities for lesser skilled players. It should be noted 30 of the PDL players came from the Dayton area which basically operated as an independent group thru MYSA.

An interesting player demographic identified was that female players represented the highest level of participation in MYSA, while male participation was very under represented. Although no single factor or cause can be attributed to his pattern, it is believed by many that disagreements between MYSA and our Hispanic soccer community may have played some influence on this trend.

**Challenges & Recommendations:**

The collection of registration fees went well into late October which made it frustrating for coaches, parents, Treasurer and Registrar. This issue was observed more among the competitive league players with only a few PDL players requiring follow-up for fee collection. In addition, with a relatively significant number of players not paying the full registration fee by the deadline, June 2, it placed MYSA in a somewhat difficult position financially as team registration fees to OYSA was due in early June. A comprehensive review of our existing payment policies needs done and modification made and enforced on the collection of registration fees. Examination of fee structure, waivers, scholarships, and payment plans need to be explored as the past practice inherently creates a labor intensive process while increasing the potential for lost revenue and frustration among those affected.

It is believed that more active attention and desire to bridge our fragmented soccer community is needed to provide the best opportunities for players at all level.

During tryouts in May 2009, the Registrar was unprepared for the unexpected number of participants. Consideration to using the on-line tryout component of the Affinity registration program should be explored as this might facilitate the early registration and the collection of fees. Likewise, the registration form needs to be modified to better facilitate the transposing of information to the Affinity program. The form will need to clearly establish the participants playing age for the up-coming Fall season. We encountered a few discrepancies after tryouts resulting in a few players not being eligible for certain teams.

### **Secretary**

Christy Ford

### **RESPONSIBILITIES**

- Serve as a voting member at all meetings.
- Act as Business Manager and attend to all correspondence, records, reports, and mail.
- Record and prepare all meeting minutes to be read or distributed at subsequent meetings.
- Provide all clerical support to the Board to include, but not be limited to, notification of meetings and recording.
- Publishing and distributing the minutes of all meetings of the MYSA Board
- Posting on club website.
- Inform the OYSA of any changes in the MYSA Constitution and Policies.
- Maintain lists of Team Representatives and their attendance at Board meetings.
- Elected during the AGM to a two-year term, with no limits on the number of terms they can serve.

### **REPORT**

The year began with implementing a new website hosted through Bonzi: [www.mcminnvillesoccer.org](http://www.mcminnvillesoccer.org). The new website replaced a site that was less expensive, but had to be updated through a third party, which made it nearly impossible to maintain in an up to date fashion. The new webpage has enabled club members as well as the community to access updates and important information relating current and upcoming events, time lines and opportunities.

This year the club sought member involvement in regards to Board meeting attendance . The Secretary maintained a record of attendance for all Board Members, Team Representatives and Guests. As the date for the AGM has been moved to late January, this year's attendance is based on an 8 month period. Based on the 8 meetings held during this period, there have been a total of 23 absences by the 9 Board Members. Board Members' attendance based on 7 meetings is as follows:

President (Jodie): 0 absences  
 Vice President (Matt): 4 absences  
 Treasurer (Robin): 2 absences  
 Registrar (John): 1 absence  
 Secretary (Christy): 0 absences

Members at large: Paul: 5 absences  
Gil: 2 absence  
Chip: 3 absences  
Dan: 6 absences

Team Representative attendance based on 8 meetings is as follows:

On average 2 non board member team representatives were at each meeting, while 3 teams are represented with the attendance of board members. In summary, 5 teams regularly provided representation at Club Meetings.

Guests:

There have been 5 guests attend a board meeting this year who do not have current ties to a player or current team.

Another advancing direction MYSA took this year was to formulate a Policy Committee whose job was to comb through past club policies and provide the board with an entirely new and updated set of Operating Policies. These club policies will replace the current BYLAWS. The updated Operating Policies will be disseminated and adopted at the 2010 AGM.

#### **Challenges and Recommendations:**

The club would benefit from a higher rate of attendance at the monthly Board Meetings by its Board Members. The club would also benefit from a greater amount of active feedback and discussion via email as items of business will regularly need attention more often than at the monthly meetings. At times, it was noticed that time spent discussing old business taken care of via email or at a meeting called on in an emergency basis would have been better spent discussing new business as well as looking ahead to upcoming needs and deadlines. Board Members should be selected based on their willingness and ability to be an active and informed member of the club.

The club would also benefit from a higher rate of attendance of team representatives. The club would benefit from a larger pool of members during all discussions of agenda items. It is the coaches responsibility to attend, or appoint someone to attend club meetings and be active in discussions being held at the meetings so they are better informed of decisions made by the board and the reasons those decisions. They would then be more effective in passing relevant information on to their teams. The club would benefit from holding a coaches meeting prior to each season to again inform coaches of the importance of attendance by a team representative. This should continue to be a criteria for coach selection by the board.

Both Board Members and Team Representatives are an integral piece to communicating with Club Members about current issues. They should be well informed to ACURATELY answer questions about upcoming events, as well as be able to provide contact information of Board Members when questions arise.

**Treasurer**

Robin McClendon

**RESPONSIBILITIES**

- Serve as a voting member at all board meeting.
- Serve as custodian and disbursing officer of funds accumulating to the club.
- Maintain a financial ledger of all funds received and distributed which shall be available for inspection by the Board of Directors at any time.
- Verify all financial transactions by the President or Vice-President
- Disburse funds only as authorized by the budget or the Board of Directors or the President
- Publish a financial statement, including income and expenditures for the past year, to be presented at the AGM as part of the Annual Report
- Arrange for a yearly audit of the Club's financial records after the end of the fiscal year (January 1 to December 31) and each time there is a change in the office of the Treasury
- Collect and maintain records of revenues and expenditures submitted by individual teams.
- Present financial reports at the monthly Board meeting and a yearly report at the Annual General Meeting.
- Prepare and maintain the Association tax-exempt status report and income tax filings.
- Prepare an annual budget.
- Elected during the AGM to a two-year term, with no limits on the number of terms they can serve.

**REPORT**

## 2009 End of Year Report

Our club began the year with \$5208.22 in our account: \$3102.59 in the general account with \$2105.63 in the team accounts.

We had income of \$28,335 and operating costs of \$26,832.88. Adding in \$15.62 in interest our ending balance is \$6725.96 on December 31, 2009: \$6285.60 in general account and \$440.36 in team accounts.

Compared to last year, we had inflows of \$37,602.66 and outflows of \$38,134.32. The change in income would be due to the restructuring of MYSA levels of play. While we had more teams than 2008, we had 2 levels of play. Competitive teams paid \$250.00 for fees, where as Player development paid \$75.

Included in our operating costs are:

- registration for qualifying tournament, Fall, Spring leagues fees and player cards
- renting of fields from the City of McMinnville for home games
- referees for player development league
- team equipment
- club business: taxes, business registry, PO box, etc.
- referee clinic
- website

**Member at Large**

Paul Angove  
Gil Obregon  
Chip Topping  
Dan Williams

**RESPONSIBILITIES**

- Serve as a voting member at all meetings.
- Serve on committees or as club chair positions
- Participate in Try-outs and any other MYSA activities that benefit the Club.
- Elected during the AGM to a two-year term, with no limits on the number of terms they can serve.

**No Report to provide****Referee Coordinator**

John McCafferty-Records & Training  
Anthony Vander Miede-Assignor & mentoring

**REPORT**

This year marked the first year for MYSA to have a referee development program. We began with 18 people (5 adults & 13 youths) taking the USSF Grade 8 Referee course hosted by MYSA in July. The results have been very favorable, and many of our young referees gained sufficient confidence to begin serving in the Center Referee position. Comments received from parents, coaches, referees and OYSA have been remarkably positive. We also initiated our own secure referee assigning site which saved MYSA funding. Each referee was formally recognized as an Independent Contractor and appropriate documentation executed. MYSA was required to provide officials for 28 home games, and all games were successfully assigned with three officials making our home games the most officiated games in the TVYSL for the Fall 2009 season. It should be noted we funded one game which was not played due to miscommunication, but the referees arrived at the field. Payments for the officiating was viewed as another positive as MYSA elected to pay bi-weekly in lieu of monthly. We expended a total of \$1,565.00 in officiating fees for our PDL games in 2009.

**Recommendations:**

MYSA approved the funding of the \$40.00 USSF license fee for the first 15 students who passed the course with the agreement to referee at least one home game for our PDL teams. The adults all agreed to fund their own licenses. MYSA funded 13 licenses at a cost of \$520.00, and all but three students satisfied their commitment to MYSA. MYSA should continue to sponsor another referee course in the Spring or Summer 2010, but it is recommended if funding of the USSF fees is approved, stricter requirements for fulfilling obligation should be implemented.

Availability of referee equipment appeared to have caused some concern on at least two games. Better effort on communicating or making accessible stored equipment at field needs to be explored.

Lastly, the level of development of these new referees was considered average to above average. While some of the new referees gained the necessary experience and confidence to work as Center Referee, and OYSA competitive league games, others demonstrated more mentoring is needed. MYSA was assigned a formal mentor from the Oregon Referee Committee (ORC), but our assigned mentor's schedule never seemed to fit

into our home game schedules. For the program to truly benefit from an ORC assigned mentor, this will need to be addressed prior to next Fall season. We did benefit from the ORC mentor the one occasion they arrived.

## **Games & Field Coordinator**

John McCafferty

### **REPORT**

MYSA hosted 57 home games for the Fall 2009 season (28 PDL games & 29 competitive league games). We incurred a cost of \$20.00 for each game for field rental at Joe Dancer for a total of 54 games. For the Fall 2009 season MYSA incurred a total cost of \$1080.00 for field rental.

The scheduling of home games for our U11 age group was our biggest challenge for the Fall 2009 season. With all our PDL games required to be played on Saturdays we could not gain access to the small sided fields (6,7& 8) until after 4:00 pm. As a result, we had to schedule nearly all home games for the first half of the season leaving the remaining half of the season with all away games. Although this worked out, most of the PDL coaches expressed a desire to have somewhat more alternating schedules. For the U11 competitive league team, most home games had to be played on Sundays.

Thru agreement with the Parks and Recreation Department, field #11 at Joe Dancer was reserved for MYSA home games for both Saturday and Sunday with six game time slots available each day. This arrangement was mutually beneficial to both Parks and Recreation and MYSA. However, we experienced scheduling conflicts with OYSA. We purposely attempted to arrange for all competitive league home games played on Saturdays to be held during the first three time slots so the remaining three slots would be used for our PDL home games. The intended secondary benefit was to enable our competitive league players the opportunity to referee our PDL home games afterwards. However, for some reason OYSA scheduling did not seem amendable to this practice resulting in numerous phone calls and e-mails having to be sent to remedy the conflicts. Likewise, we encountered other clubs attempting to use field #11 which was exclusively reserved for MYSA. It is recommended that a formal letter of commitment be obtained from Parks and Recreation prior to the season beginning and making this document known to OYSA to prevent similar situation next Fall.

With MYSA expanding into the U9 & U10 age groups as part of our player development agenda, it is strongly recommended other field playing venues be explored to include partnering with the local school district. McMinnville has more than adequate field space within our schools that are not being used for soccer during the Fall. Entering into partnerships with school district is common practice throughout America, and this seems to be the logical direction to go towards in an effort to keep costs low while also managing the schedule. If possible, MYSA needs to strive towards not being dependant on other organizations as this can result in conflicts which MYSA cannot control.

On a somewhat similar topic, this year marked the beginning of a partnership between MYSA and the County Facilities Department. Specifically, MYSA provided approximately 50 volunteers to provide field maintenance for field #11 at Joe Dancer. The County Facilities Department graciously provided the sod and dirt, and the MYSA volunteers provided the labor. The results were very noticeable as the field held up very well until the end of the season. MYSA should continue to maintain this relationship as it benefitted everyone involved, and we had fun.

The scheduling for our PDL teams went remarkably smooth with nearly all special requests implemented. Each team only played one game per week for 10 weeks. We encountered field access concerns at Joe Dancer Park

for the final two weeks which affected three of our PDL teams. Historically, Joe Dancer Park closes after November 1, but the TVYSL does not end until November 14. MYSA was able to have those games moved to another location at no additional costs.

The scheduling for our OYSA league teams did not encounter the same smoothness or responsiveness to special requests as our PDL teams did. Most schedules were not made available until the week before the season began, and most teams encountered multiple changes thru the third week of play making advance plans very difficult for coaches and parents.

### **Tournament Participation Summary**

John McCafferty

#### **Report**

MYSA had five teams that participated in Summer or State Cup tournaments. We had four teams advancing as finalists in their tournaments. Our PDL teams represent our most success with all three teams that entered tournaments becoming finalist in each tournament. Below is a list of teams and tournaments our teams entered.

BU11 Wildfire (PDL)	Chinook Cup Bronze (Finalist)
GU11 Nina Locas (PDL)	Biokleen State Cup (Finalist)
GU11 Rubicon 99 (Competitive)	Chinook Cup Silver (Finalist) & Puyallup Valley Kick-Off
BU12 Grizzlies (PDL)	Kohl's Cup (Finalist)
BU13 Grizz (Competitive)	Chinook Cup & President's Cup

#### Recommendation

MYSA continued the practice of funding each competitive league team for one tournament up to \$400.00 per team. This was in addition to any competitive league team that elected to participate in the league qualifying tournament. Four of the five competitive league teams participated in the Classic Qualifying Tournament in early Summer. MYSA covered the costs of the registration fee as it was included in the player registration. As a goal to reduce registration costs, thus potentially attracting more players, it recommended MYSA consider discontinuing the practice of funding one tournament, excluding PQT's or CQT's for each competitive league team and pass the costs and decision to participate to the Head Coaches and their teams.

### **Coaching/Team Report**

John McCafferty

#### **Report**

MYSA had 11 soccer teams registered thru OYSA. Five teams played in the competitive league, and six teams played within the PDL program in the TVYSL. This was the first year MYSA sent teams to play in the TVYSL. Based on solicited views from the PDL coaches and parents, MYSA should remain involved in the TVYSL as the overwhelming majority expressed it as a rewarding experience.

The level of competition was adequate for most teams, but we did have a few teams that did not appear to have been challenged enough resulting in their winning most games by high margins. However, it is reported by the coaches they achieved their goals of having fun while enhancing the skill and confidence of the players. Most PDL coaches believe this program enabled them to better gauge if they were ready to play in the competitive league next year.

## Coaches views & Concerns

In an effort to assess the quality of coaching, and the needs of the coaches, MYSA decided to solicit the views and opinions from the coaches and the parents of their players. The results of the parent survey will be submitted independently to the club President, but the general finding will be outlined in this report.

A vast majority of the coaches believe and support the new PDL program with most believing it was long overdue. The consensus is the PDL program is vital to long term team development and continuity as it becomes much more challenging to find players to fill gaps as players leave the game especially at the U13 & U14 age brackets. The PDL program provides playing opportunities for players who otherwise would not be playing due to a lack of other playing venues in McMinnville after the 6<sup>th</sup> grade. Many also described the PDL program as an excellent bridge between the local recreation program and the competitive league program.

One of the most commonly shared challenges for the competitive league coaches was finding suitable players at the U12 age and higher. The small roster size was a challenge for a few teams. Fielding competitive league teams for MYSA can be very challenging in part due to a lack of any formal early age development program for most of the players. As a result, a vast majority of our coaches were favorable to MYSA establishing a U9 & U10 program believing this will only result in a larger and more skilled player pool for the future.

Female players represented the highest level of participation in MYSA, while male participation was very under represented. Most coaches expressed a desire to reduce costs, while attempting to work with our Hispanic community to overcome past differences that might attract more players to MYSA.

A majority of the coaches felt MYSA was responsive to their needs and concerns presented to the board. However, there was concern expressed about the coaching selection process. They also had favorable views on the Referee program with most believing the quality of officiating was good for the level of experience. However, disappointment was expressed by many over the lack of any formal coaching clinics, or promotion to participate in a coaching license program. MYSA had expressed a commitment to host at least an "E" clinic, but did not come thru.

Regarding tryouts, most viewed the approach and organization better than in previous years, but stated too much was attempted in such a short amount of time. Likewise, it was expressed that alternate dates or better planning needs to be made as the scheduled dates conflicted with other known sporting events making attendance very difficult if not nearly impossible for several players.

Coaches felt the work done to prepare field #11 at Joe Dancer Park was well worth the effort and encouraged club camaraderie.

The biggest challenge for MYSA in the coming year is to find experienced volunteer coaches for the Competitive League level. Many believe observing coaches at the PDL level first is a practice that should be adopted in most cases. The responses from the parents are not necessarily perfect science, but they provide sufficient insight on those who did well, and others who may require further training.

## Team Summaries

### Player Development League season summary

#### **BU11 Wildfire** *Head Coach-Ted Nyquist*

Played in the TVYSL and finished with a record of 9 wins, 1 loss. They were also finalist in the Chinook Cup Bronz Division.

#### **GU11 Lady Grizzlies** *Head Coach-Dan Williams*

Played in the TVYSL and finished a record of 8 wins, 1 loss & 1 tie. They were also finalist in the Biokleen tournament.

#### **BU12 Grizzlies** *Head Coach- Sean Costie*

Played in the TVYSL and finished with a record of 10 wins & no losses (Perfect Season). They were also finalist in the Kohls Cup Finalist.

#### **GU13 Dayton Pirates** *Head Coach-Pat Myers*

Played in the TVYSL and finished with a record of 5 wins, 3 losses & 1 tie

#### **GU13 Majestic's** *Head Coaches Sid Winfield & Gil Obregon*

Played in the TVYSL and finished with a record of 1 wins & 8 losses

#### **GU14 Dayton United** *Head Coach-Pat Myers*

Played in the TVYSL and finished with a record of 6 wins, 1 loss & 1 tie

### OYSA League Season Summary:

#### **GU11 Rubicon** *Head Coach John McCafferty*

Played in the U11 developmental bracket and finished with a record of 5 wins, 4 losses & 1 tie. They were also finalist in the Chinook Cup Silver Division. They also participated in the Puyallup Valley Kick-Off in WA.

#### **GU12 TNT** *Head Coach Terry Bodnar*

Placed into the Division I bracket during CQT's and finished with a record of 2 wins, 5 losses & 4 ties.

#### **BU13 Grizz** *Head Coach Randy Shirley*

Placed into the Division I bracket during CQT's and finished with a record of 3 wins, 8 losses & 1 tie. They also participated in the Chinook Cup and President's Cup.

#### **GU14 Aftershock** *Head Coach Christy Ford*

Placed into the Classic I bracket during CQT's and finished with a record of 3 wins, 8 losses & 1 tie.

#### **GU14 Strikers** *Head Coach Jeff Long*

Placed into the Classic II bracket during CQT's and finished with a record of 6 wins, 6 losses.